

EL/NC  
January 2019

**Southam College**  
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**Head Teacher:**  
Mr R S Samra B.A., M.A.

Dear Parent/Carer,

### Y8 Subject Parents' Evening – Thursday 31<sup>st</sup> January 2019

We are holding a Year 8 Parents' Evening on **Thursday 31<sup>st</sup> January 2019**. This evening will run from 5pm to 7.30pm and will provide an opportunity to meet with your child's subject teachers at this important stage of their education. We hope this evening will be highly beneficial in supporting students to make their very important options choices in the subsequent weeks. We would like students to accompany parents if possible as they should ideally be at the heart of any discussion about their progress. There is no compulsion to see every teacher, so please discuss with your child which teachers you wish to have an appointment with.

Appointments are bookable online via INSIGHT, the access details of which have been sent to you previously. If you are unable to log on then please email the school at [southaminsight@welearn365.com](mailto:southaminsight@welearn365.com), with INSIGHT as the subject. Insight opens to parents at **4pm on Thursday 17<sup>th</sup> January 2019**. The earlier you book your appointments the better chance you have of seeing your selected teachers at your preferred time. Once a teacher is fully booked, any further appointments will have to be via the telephone or email. Booking is available up until **4pm on Monday 28<sup>th</sup> January 2019**.

If you are unable to make online appointments your child can make them directly with teaching staff. If you are unable to print your appointment list off, then please indicate on the reply slip attached, return by **Monday 28<sup>th</sup> January 2019** and a printed one will be given to your child. In addition, a copy of your child's appointments can be requested from the Student Office on the evening. Please note that some appointments may have already been booked by subject staff. Please contact the school if these times are not convenient.

Appointments are for a maximum of five minutes to allow as many parents to be seen as possible. A bell will sound at the end of every five minutes to help keep the event on schedule. Further appointments can be requested if there are issues requiring a longer discussion. Please make appointments at least ten minutes apart to allow for movement time. We have included details of where each department will be based to help book the appointments in a logical geographical order.

For example, booking all the appointments together with people you need to see in the Front Block to prevent you retracing your steps.

**Main Front Block**

Science  
Technology  
Drama  
Music  
Modern Languages  
ICT  
Art

**The Core Block**

History  
Life Skills  
Philosophy and Ethics  
English  
PE  
Geography  
Maths

Please enter via the college's main entrance to sign in and collect a more detailed Guide Booklet for the evening.

Yours sincerely,



Mr C Elkerton  
Head of Year 8

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Southam College  
**Y8 Subject Parents' Evening – Thursday 31<sup>st</sup> January 2019**

Please tick the appropriate box:

- I will be able to attend the Y8 Parents' Evening.  
 I will not be able to attend the Y8 Parents' Evening.  
 I have made my appointments and would like to be provided with a printed copy of my Parents' Evening Appointments.

Student Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return your reply slip to the Student Office by **Monday 28th January 2019**.